

 <p>Brent</p>	<p>Audit Committee 24 March 2015</p> <p>Report from the Chief Finance Officer</p>
<p>For Information</p>	<p>Wards affected: All</p>
<p>Appointment of Independent Chair</p>	

1 Summary

- 1.1 This report sets out the arrangements for the appointment of the independent chair of the audit committee.

2 Recommendations

- 2.1 Audit Committee note the arrangements as set out within the report and approve the person specification as attached at appendix 1.

3 Detail

- 3.1 The term of office for the current independent chair of the audit committee comes to an end on 24th June 2015. In accordance with the council's constitution the appointment is made by the Full Council. The allowance is set at £419 per annum.
- 3.2 The fixed term nature of the contract requires the council to advertise the post. The current chair is able to re-apply along with any other candidate.
- 3.3 In order to ensure some continuity, officers intend to request that the date of the June audit committee is set no later than 24th June 2015 with the expectation that the current chair is able to attend the committee with the potential to hand over to a new chair on the day.
- 3.4 Previous appointments to the post have been made by a panel of three officers (Chief Finance Officer, Head of Audit and Investigation and Monitoring Officer) with the

appointment being approved by Full Council at the May meeting preceding the first meeting of the committee.

- 3.5 The last time the post was advertised there were two applicants, both of whom were shortlisted and interviewed. The previous recruitment exercise in March 2011 attracted 7 candidates, three of whom were shortlisted. Officers intend to advertise for the post in conjunction with the position of Chair of the Pensions Board. Candidates will be able to apply for one or both positions. The current person specification is attached at appendix 1.
- 3.6 The recruitment process is managed through Human Resources and the normal council recruitment procedures apply.

4 Legal Implications

- 4.1 The Constitution provides at Standing Order 54 that the Council is responsible for appointing one co-opted non voting member for the Audit Committee.
- 4.2 The Constitution provides at Standing Order 54 that the co opted Member shall hold office for up to two years or until the date of the Annual Meeting nearest to the expiry of that two year period (or until the date of the meeting of Full Council that takes place after that Annual meeting to agree appointments to committees). Such appointments shall be subject to confirmation by Full Council at each Annual Meeting that follows the appointment (or at the meeting of Full Council that takes place after the Annual Meeting to agree appointments to committees as the case may be.)

5 Financial Implications

- 5.1 None

6 Diversity Implications

- 6.1 None

7 Contact Officer Details

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